GPoS – Client User & System Documentation

Version 1.1

Prepared for Client Testing & Demo Handover

System Name: GPoS – Point of Sale & Business Management System
Developed By: SWAG Solutions
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> **Confidentiality Notice**
> This document contains operational and system information related to GPoS. It is intended only for authorized users, clients, and administrators of the system.

Document Revision History

Version	Date	Description	Author
1.0	Initial Release	Base Documentation	SWAG Solutions
1.1	25 May 2026	Added Accounting, VAT, Inventory & Reconciliation flows	SWAG Solutions

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1. Purpose of this Document

This document provides guidance for users and clients on how to use and test the GPoS system. It explains system navigation, operational workflows, stock processing methods, taxation behavior, accounting logic, reporting functionality, and system maintenance procedures.

The document is written from the user navigation perspective to ensure that business users can operate the system without requiring technical knowledge.

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2. System Overview

GPoS is an integrated business management system designed to manage:

- Point of Sale Operations
- Inventory Control
- Purchasing & GRN
- Customer Credit Management
- Supplier Payables
- VAT & Tax Processing
- Accounting & Finance Operations
- User Access Management
- Reports & Analytics
- Backup & System Configuration

The system automatically updates inventory and accounting records while generating business reports for management decisions.

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3. Recommended Hosting / Deployment Notes

For testing and demonstrations, free hosting environments may be used where PHP and MySQL support is available.

For production deployment, a controlled environment or paid hosting infrastructure is strongly recommended.

Minimum Recommended Environment

- PHP 8.2 or later
- MySQL / MariaDB
- HTTPS enabled
- Automated database backups
- Separate database for each client deployment
- Strong administrator credentials
- Archive development/testing files before release

⚠ Important: Real business environments should avoid unstable hosting providers due to potential risks involving performance, downtime, and data loss.

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4. Login & Access Control

Navigation Path

Login Screen → Username & Password → Home Dashboard

Users authenticate using assigned credentials and are redirected to the main dashboard after successful login.

Access is controlled through role-based permissions managed by administrators.

Common Navigation

Function	Navigation
Login	Open GPoS → Login
Logout	User Menu → Logout
User Management	Home → User Management
Activity Log	Home → Activity Log
Access Permissions	Home → User Management → Access

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5. Home Dashboard

Navigation

Login → Home Dashboard

The dashboard provides a centralized business overview and quick access shortcuts.

Typical activities:

- Start New Sale
- Add Products
- View Reports
- Check Inventory
- Review Daily Summary

Formatting Instructions For Remaining Sections

For Sections 6–33 continue using:

Navigation Path

Navigation flow

Purpose

Short description

Main Features

Bullet list

Business Logic

Formula or behavior explanation

Notes / Warnings

Important operational information
